



## UBC Okanagan - Entrance Award 2014/15

Entrance Awards (EA) assist students in making the transition from secondary school to university. The purpose of this program is to financially support academically qualified students who show an interest in joining and contributing to the UBC community, but who would not otherwise be able to attend without significant financial assistance. This program offers entering students renewable awards up to \$40,000, payable over four years.

### Criteria

- You are a strong academic student
- You demonstrate financial need by fully answering the questions in this application
- You are a Canadian citizen or permanent resident
- You are entering directly from high school
- You are nominated by a member of the school or community
- You are admissible and entering a **UBC Okanagan Program**

### Instructions

Please read ALL the instructions before starting your application

- There are four sections to your EA application – be sure to submit all sections (see application checklist) by the deadline.
- Do not include extra material, such as certificates, news clippings, or a separately printed résumé
- Do not submit the instructions pages with your completed application
- Please print all parts of the application package on one side of the paper only
- Late, incomplete, faxed or emailed packages will not be accepted

### Timeline

- Completed applications must be received by **4:00 PM, January 31<sup>st</sup>, 2014**
- We will confirm receipt of your application on or before **February 15<sup>th</sup>, 2014** and you will know by **April 30<sup>th</sup>, 2014** if you will receive one of the awards

### Application Checklist

#### Section A: Student

- Student Application Form
- Description of Circumstances

#### Section B: Parents/Guardians

- Family Financial Information

#### Section C: Personal Reference

- Nomination Form

**Note:** Failure to follow all instructions will disqualify the application.



## UBC Okanagan - Entrance Award 2014/15

### Section A: Student

There are two parts to the student section. Please be sure to complete both parts as outlined below.

#### 1. Student Application Form

Please complete all sections on the **Student Application Form** using the PDF Form and print as a single-sided page.

**Your UBC student number is mandatory for this application.** If you do not have a student number, please visit:  
<https://you.ubc.ca/ubc/Okanagan/> to apply to UBC.

#### 2. Description of Circumstances

Provide a written statement outlining you and your family's financial circumstances that make it necessary for you to apply for an Entrance Award. Explain your interest in joining and contributing to the UBC community and how receiving this award will impact your personal situation now and in the future.

The **Description of Circumstances** should be no more than 1000 words, double spaced on one or more single-sided (8.5" x 11") pages, in font size of at least 12 and margins of at least ¾. Please include your name and student number on each page.

### Section B: Parent(s)/Guardian(s)

Please provide a copy of Section B: Parent(s)/Guardian(s) Instruction Sheet to your parent(s) or guardian(s).

The **Family Financial Information Form** is to be filled out using the PDF Form by your parent(s) or guardian(s). Once completed, a copy of the form should be given to you to include in your application package.

### Section C: Personal Reference

Please provide a copy of Section C: Personal Reference Instruction Sheet to an individual outside of your family relations who is best acquainted with you and who can comment on your character, interest in UBC and financial circumstances. These individuals could include – but are not limited to – coaches, teachers, counsellors, principals, supervisors from work and volunteer positions, family doctors, community or religious leaders.

The **Nomination Form** is to be filled out using the PDF Form by your personal reference. Once completed, a sealed copy of the form should be given to you to include in your application package.

**Complete Section A: Student Application Form using the downloadable PDF form and enclose a single-sided copy with your application package. Do not include these instructions (Pages 1 and 2) with the Form.**



## UBC Okanagan - Entrance Award 2014/15

### Section A: Student Application Form

#### Student Information

\_\_\_\_\_  
Surname

\_\_\_\_\_  
Given Name

\_\_\_\_\_  
Middle Initial(s)

\_\_\_\_\_  
Gender

\_\_\_\_\_  
UBC Student No. (Mandatory)

\_\_\_\_\_  
Date of Birth (YYYY/MM/DD)

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Cell Phone

Email address: \_\_\_\_\_  
Citizenship:  Canadian or Permanent Resident (Landed Immigrant)

#### Student Declaration

I hereby declare that the information on this application (including the Description of Circumstances) is, to the best of my knowledge, correct and complete. I understand that UBC retains the right to verify information on my application. If I am the recipient of an award, I understand that by signing this declaration, I authorize The University of British Columbia to: release to Award Adjudication Committee members the information provided in this application form; prepare a brief biographical profile to be used for award presentation ceremonies and receptions; release to award donors my name, contact information (mailing address, telephone number and email address), year and program of study, and other information relevant to the requirements of the award, for the purpose of maintaining donor relations and informing donors about the outcomes of their gifts.

\_\_\_\_\_  
Date (YYYY/MM/DD)

\_\_\_\_\_  
Signature

<b>Office Use:</b> Complete:	
<input type="checkbox"/> Yes	
<input type="checkbox"/> No	
If no, we are missing:	
<input type="checkbox"/> Student Application	<input type="checkbox"/> Family Financial Information Form
<input type="checkbox"/> Description of Circumstances	<input type="checkbox"/> Nomination Form
Comments: _____	
Date Entered: _____ Initials: _____	

**Remember to complete your Description of Circumstances and include it with your application. Refer to Page 2 for detailed instructions.**



## UBC Okanagan - Entrance Award 2014/15

### Student's Living Costs (Academic Year September to April)

1. Will you be living with your parents during the academic period September – April?  Yes  No
  2. Personal Expenses (incidental expenses, clothing, personal supplies, recreational activities) \$ \_\_\_\_\_
  3. If you are living away from home (not from Okanagan) what is your return transportation cost from your home to UBC Okanagan for one round trip? Enter 0 if you are living at home. \$ \_\_\_\_\_
  4. Other Expenses (please specify) \_\_\_\_\_ \$ \_\_\_\_\_
- Total Expenses: (Add questions 2, 3 & 4) = \_\_\_\_\_**

### Sources of Financial Support

5. Do you intend to apply for a student loan?  Yes  No  
 If **yes**, please indicate the province or territory through which you applied/will apply: \_\_\_\_\_  
 If no, please briefly describe how you will be financing your studies: \_\_\_\_\_  
 \_\_\_\_\_
6. How much money do you expect to earn (gross) during the summer months (July 1 to August 31)? \$ \_\_\_\_\_
7. The **net** value of the bonds, term deposits, guaranteed investment certificates, stocks and/or other investments in **your** name is  
 \$ \_\_\_\_\_

SOURCES OF SUPPORT	SUPPORT FOR 2014-15 Academic Year
Estimated parental contribution	
Loan or grant from government or agency	
Applicant earnings from Part Time work during the academic year	
Applicant savings for the academic year	
Scholarships (excluding UBC)	
Bursaries (excluding UBC)	
Other including RESP, band funding, etc. (please specify): _____	
<b>Total sources of support</b>	<b>\$</b>



## UBC Okanagan - Entrance Award 2014/15

### Section B: Parents/Guardians Instruction Sheet

Entrance Awards assist students to make the transition from secondary school to university. The purpose of this program is to financially support academically qualified students who show an interest in joining and contributing to the UBC community, but who would not otherwise be able to attend without significant financial assistance. This program offers entering students renewable awards up to \$40,000, payable over four years.

#### Criteria

- The successful candidate is a strong academic student
- The successful candidate demonstrates financial need by fully answering the questions in this application
- The successful candidate is a Canadian citizen or permanent resident
- The successful candidate is entering directly from high school
- The successful candidate is nominated by a member of the school or community
- The successful candidate is admissible and entering a **UBC Okanagan Program**

#### Timeline

- Completed application packages must be received by **4:00 PM, January 31<sup>st</sup>, 2014**
- All applicants will be notified by **April 30<sup>th</sup>, 2014** regarding their status

#### Instructions

##### Family Financial Information Form

Please complete all sections using the PDF form and print on a single-sided page.

- The financial information you provide will remain confidential and only be used by Student Services & Financial Support for the purposes of the Entrance Awards adjudication. This information will not be released to any parties outside of Student Services & Financial Support.

**Complete the Form using the downloadable PDF form** and enclose a signed single-sided copy in a sealed envelope to the Student. **Do not include this instruction page with the Form.**



## UBC Okanagan - Entrance Award 2014/15

Student Name (Surname, Given Name) \_\_\_\_\_

\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|  
UBC Student Number

### Section B: Family Financial Information Form

SOURCES OF ANNUAL INCOME BEFORE TAXES AND DEDUCTIONS	AMOUNT FOR 2013 January to December
Parent/Guardian 1 Name Occupation                      Employer	\$ _____
Parent/Guardian 2 Name Occupation                      Employer	\$ _____
Income Assistance (welfare) and/or disability assistance	\$ _____
Employment Insurance benefits (Service Canada – HRSDC)	\$ _____
WorkSafe BC/WCB benefits	\$ _____
Employment program for persons with disabilities income (EPPD)	\$ _____
Child Support	\$ _____
Other (including income from investments, rental properties, pension, family business, etc). Please specify each one: _____ _____	\$ _____ \$ _____
<b>TOTAL INCOME</b>	\$ _____



## UBC Okanagan - Entrance Award 2014/15

Student Name (Surname, Given Name) \_\_\_\_\_

UBC Student Number \_\_\_\_\_

ASSETS	AMOUNT
Total amount of all money you have saved in your bank accounts*	\$ _____
Total net value of your RRSPs*	\$ _____
Total net value of your term deposits, GICs, stocks, bonds, mutual funds, etc. (Do not include RRSPs)*	\$ _____
Total net value (your share) of any other assets such as boat, RV, revenue/holdings, recreational properties, etc. (do not include your principal residence or your principal vehicle as an asset)	\$ _____
<b>*Note: Do not include your 2013 income in your assets. Amounts in your savings account, RRSPs and other term deposits does not include the money you contributed to them from your 2013 employment earnings.</b>	
<b>TOTAL ASSETS</b>	\$ _____

### Exceptional Expenses

<p>Expenses due to unforeseen circumstances, such as emergency health-related expenses, emergency home repairs, or an expense which contributed to a financial shortfall. Please specify:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>\$ _____</p>
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## UBC Okanagan - Entrance Award 2014/15

\_\_\_\_\_   
Student Name (Surname, Given Name)

\_\_\_\_\_   
UBC Student Number

### Family Size

Number of children in your family ages 18 and younger **not** attending a post-secondary institution \_\_\_\_\_ Ages \_\_\_\_\_

Number of children in your family attending a post-secondary institution (**including the applicant**) \_\_\_\_\_ Ages \_\_\_\_\_

### Parent(s)/Guardian(s) Declaration

I hereby declare that the information on this Form is, to the best of my knowledge, correct and complete. I understand that UBC retains the right to verify information on my application.

\_\_\_\_\_   
Date (YYYY/MM/DD)

\_\_\_\_\_   
Signature of Parent/Guardian One

\_\_\_\_\_   
Date (YYYY/MM/DD)

\_\_\_\_\_   
Signature of Parent/Guardian Two





## UBC Okanagan - Entrance Award 2014/15

### Section C: Personal Reference Instruction Sheet

Entrance Awards assist students to make the transition from secondary school to university. The purpose of this program is to financially support academically qualified students who show a keen interest in joining and contributing to the UBC community, but who would not otherwise be able to attend without significant financial assistance. This program offers entering students renewable awards up to \$40,000 payable over four years.

#### Criteria

- The successful candidate is a strong academic student
- The successful candidate demonstrates financial need by fully answering the questions in this application
- The successful candidate is a Canadian citizen or permanent resident
- The successful candidate is entering directly from high school
- The successful candidate is nominated by a member of the school or community
- The successful candidate is admissible and entering a **UBC Okanagan Program**

#### Timeline

- Completed application packages must be received by **4:00 PM, January 31<sup>st</sup>, 2014.**

#### Instructions

##### Nomination Form

The nomination requires a written statement endorsing the financial need of the Nominee. In addition, provide supporting information, which can include leadership ability, commitment to community or school. Your candid assessment of the Nominee's academic promise, character and financial circumstances is essential to help the Awards Adjudication Committee to decide this year's recipients. The information you provide will remain confidential and only be used by Student Services & Financial Support for the purposes of the Entrance Awards adjudication. This information will not be released to any parties outside of Student Services & Financial Support.

##### **The nomination form is a deciding factor on whether or not the student's application is successful:**

- Use powerful and specific statements to indicate the student's abilities and character
- Address both the student's accomplishments and activities but focus on the student's financial circumstances

##### **Feel comfortable saying "no"**

Tell the student if you don't feel comfortable giving them a nomination. A weak nomination will not help the student.

##### **Help with the package**

Offer to read and critique the student's Description of Circumstances. Your input is valuable in helping them put together an effective application.

**Complete form using the downloadable PDF form** and enclose a signed single-sided copy in a sealed envelope to the Student.  
**Do not include this page with the form.**





## UBC Okanagan - Entrance Award 2014/15

3. Is there information regarding the student's financial circumstances that make it necessary for the student to apply for an Entrance Award in order to come to UBC? (100 Words)

4. How might you characterize this student's resilience, or style of coping with disappointment, failure, or adversity? (100 Words)

5. What will you remember most about this student? (100 Words)

\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|  
Date (YYYY/MM/DD)

\_\_\_\_\_  
Signature