



REQUEST FOR SECOND LANGUAGE COURSE EXEMPTION FOR DISABILITY-RELATED REASONS

Request process

If you are applying for a second language course exemption for disability-related reasons, you must:

Submit a request for a Second Language Course Exemption to the Centre for Accessibility. Include documentation of your disability, transcripts documenting previous attempts at learning a second language, as well as a letter outlining the rationale on which you are requesting course exemption. Below is the 'Request for Second Language Course Exemption' form.

THEN

The Centre for Accessibility will review your documents and submit its recommendations to your faculty. After the Centre has submitted its recommendations, all further communication about the language exemption will be from your faculty.

Rationale for Second Language Course Exemption

A student requesting a second language course exemption should provide documentation of disability and documentation of the relationship between the disability and language learning. The documentation should identify a relationship between the individual's disability issue(s) and language learning.

For example, a student with a significant hearing disability should provide documentation of an audiogram accompanied by an audiologist report discussing the hearing difficulties in relation to language learning. A student with a learning disability must provide a psycho-educational assessment with test scores by a registered or school psychologist to verify significant weakness in one or more of the following areas: written expression and output, visual-motor processing speed, spelling, understanding and applying grammatical constructions, verbal sequential memory processing and recall, auditory short-term memory and listening comprehension.



**REQUEST FOR SECOND LANGUAGE COURSE EXEMPTION
FOR DISABILITY-RELATED REASONS**

To be completed by student:

Name: _____ Date: _____

Address: _____

Phone Number: _____ City: _____

Postal Code: _____ Email Address: _____

Faculty: _____

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To be completed by student:

Have you included your supporting documents?

____: Documentation of Disability (that meets Centre for Accessibility guidelines).

____: Transcripts documenting previous attempts at second languages.

____: Letter outlining rationale for second language exemption.

Please submit this form and the above documents to your advisor at:

Centre for Accessibility
1203 - 1874 East Mall
Vancouver, BC V6T 1Z1

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(Centre for Accessibility use only)

Date Materials Received by Centre for Accessibility: _____

Centre for Accessibility decision: Recommend to faculty: _____ Do not recommend to faculty _____

Date of decision: _____